# Tips for authors that want to upload manuscripts prepared in LaTeX.

## Supported LaTeX versions:

ScholarOne Manuscripts supports version 7.4.5 and earlier.

After the ScholarOne Manuscripts version 4.11 release, TeXLive 2012, pdfTeX, Version 3.1415926-2.4-1.40.13 (TeX Live 2012) are supported.

## Advised procedure:

1. Always upload the main LaTeX file first.
2. Next, upload all supporting files: ALL style sheets, reference files, bibliography files, etc, that are referred to in the main .TEX file and select "Tex/Latex Suppl File".

## Important notes:

* If any changes are made to the main LaTeX document after all of the supporting files have been uploaded, all files will have to be removed and re-uploaded.
* We recommend that all image files be one of the following file types: .gif .jpg .png .ps .eps .pdf
* All 'calls' (includegraphics, BIB, STY calls, etc) must be called from the root-top level directory. Sub-directory calls are not allowed. Furthermore, all calls of files must include the file extension, e.g.: image1.jpg, figure2.pdf.
* ScholarOne Manuscriptcentral has \*many\* (over a 1000) of the routinely seen/used BIB, STY, CLS files stored in their repository. Nevertheless it's not a bad idea for authors to always upload the BIB,STY,CLS, etc called in their main TEX file just to have them in place if they are using something specific.

## Testing you LaTeX files before uploading:

To test LaTeX files, download a free program called TeXnicCenter, which is available at: http://sourceforge.net/projects/texniccenter/

* Download TeXnicCenter, and then put all the manuscript files into a separate folder on your desktop.
* Open TeXnicCenter and browse to the folder containing the manuscript files. In the folder, you will see (at least) one file with a "T" on it. Double click that file.
* From the TeXnicCenter menu bar, click Build.
* Select Current File and then Build.
* The software will run the file for you.
* Errors will be indicated by a red circle with an X in the bottom panel.